

Hendersonville Community Co-op Board of Directors Meeting

60 South Charleston Lane, Hendersonville, NC

September 20, 2021, 6:03pm

Board Present: M.C. Gaylord, Andrea Larsen, Michelle Miller, Angela Prodrick, Trey Singleton, Launa Tierney

Staff Present: Damian Tody **Others Present:** Malloy, Board AA

Introductions/Announcements – The board meeting was conducted via Zoom.

Approval of Agenda – The Board was **in consensus** to approve the Meeting Agenda.

Consent Agenda – The Board was **in consensus** to approve the August 2021 Board Meeting Minutes as edited.

GM Report

- GM Damian Tody reviewed the Operations Report and financials. He is working on the fiscal year end and the 2022 HCC Budget. The Board's proposed budget is needed.
- Grocery Department staff is going to the Philadelphia Food Show next week.
- A 401K benefit for staff, with a 1% match, is now available.
- Area labor shortages continue to cause staffing challenges. Damian has hired an Executive Chef and a Marketing/Graphic Design staff member.
- Sunflower Kitchen, the café collaboration with Okalahawa Brewery, and Blue Ridge Community College Café are still on hold due to labor shortages.
- The Community Room is available for use in a limited capacity and groups are reminded to wear masks.

Policy Governance Monitoring

- GL1: Global Executive Constraint - **In compliance** on 1 of 1. No revisions needed.
- GL2: Customer Care - **In compliance** on 5 of 5. No revisions needed.
- GL3: Staff Relations - **In compliance** on 5 of 5. No revisions needed.
- GL4: Communication and Support to the Board - **In compliance** on 7 of 7. No revisions needed.
- GL7: Asset Protection - **In compliance** on 8 of 8. No revisions needed.
- GL8: GM Succession - **In compliance** on 1 of 1. No revisions needed.
- GL9: Compensation and Benefits - **In compliance** on 5 of 5. No revisions needed.
- GL10: Environment - **In compliance** on 4 of 4. No revisions needed.
- GL12: Owner Rights and Responsibilities - **In compliance** on 2 of 2. No revisions needed.

Governance

- A proposed 2022 Board Budget will be emailed to board directors for review in the next few weeks.
- Financial Education with Michael Healey/Columinate - A board work session on Financial Education, with Columinate consultant Michael Healey, will be held via Zoom during the board meeting, October 18, 2021.
- Annual Business Meeting and Finances – the Board was **in consensus** to email a Financial Report to co-op owners along with the Election information.
- 2021 Annual Harvest Celebration – Planning continues on a scaled back event. M.C. Gaylord will email Trey Singleton the dates for live music on Saturdays.
- 2021 Board Recruitment – the Board was **in consensus** to accept a late board director application. The election will be conducted online October 4 – November 4, 2021.

Executive Session – 6:50 – 6:52pm, to discuss the Annual GM Evaluation.

Resume Regular Meeting – **6:52pm**.

Review of Decisions

- **In consensus** to email a Financial Report to co-op owners along with the Election information.
- **In consensus** to accept a late board director application.
- The next board meeting will be October 18, 2021.

The meeting adjourned at 6:52pm.

Respectfully submitted by E. Malloy, 09.30.21. Board approved 10.18.21 with edits by A. Larsen.