

# Hendersonville Community Co-op Board of Directors Meeting

60 South Charleston Lane, Hendersonville, NC

June 23, 2020, 6:05pm

**Board Present:** M.C. Gaylord, Andrea Larsen, Michelle Miller, Angela Prodrick, Trey Singleton, Melany Thum-McAleer, Launa Tierney, Carolyn Widener **Board Absent:** George Wheeler

**Staff Present:** Damian Tody, GM **Others Present:** Liz Malloy, Board AA, via Zoom

## Announcements

- Board President Angela Prodrick conducted the board meeting in a socially-distanced Community Room.

**Approval of Agenda** – The Board was **in consensus** to approve the Meeting Agenda.

**Consent Agenda** – The Board was **in consensus** to approve the May 2020 Board Meeting Minutes.

**Owner Comments** – None

**GM Report** – GM Damian Tody reviewed the Operations Report/Monthly Financials. The customer count has increased and the online shopping platform, Webcart, is close to launching. Weekly “Mask only” shopping hours were implemented on Mondays and Thursdays, from 7:00 – 9:00am. Cabinet work in the store has been completed. Work has begun on issuing Owner Rebates.

## Policy Governance

- Following review of the article “Monitoring Governance Policies: Board Self Evaluation” (Columinate), the Board was **in consensus** to revise Policy Governance review methods and will begin testing this with BP and BGM policies at the September meeting. The goal is to start 2021 with new methods for all policies in place.
- BP3: Board Outcomes: **In compliance**. No revision needed.
- BP9: Governance Investment: **In compliance**. No revisions needed.

## Governance

- Board Retreat – Due to COVID-19 challenges, the Board was **in consensus** to not have a retreat in 2020 and will pursue other development options, such as webinars and CBL seminars. Board Development Committee member Trey Singleton will still organize the July 17<sup>th</sup>, Friday night board dinner.
- Committee Charters and Board Job Descriptions – Board Operations Committee member Launa Tierney asked that the Board review the recommended revisions. Approval of revisions is deferred to the August meeting.
- 2020 Board Nominee Application -The Board was **in consensus** to approve the revised board nominee application.
- Committee Reports - Six-Month Summary of Work
  - Board Development- Carolyn Widener reports that recruitment materials are updated. Social media will be used more this year to reach potential board candidates. “Meet the Board Mondays” will resume, with interested board directors standing outside the store to greet/engage and banners will be displayed in the store.
  - Board Operations - Andrea Larsen reported updates to the documents Board Job Descriptions and Committee Charters, as well as reviews of board policies for potential revision.
  - Owner Engagement – MC Gaylord reports that planning for the Annual Harvest Celebration, scheduled September 26<sup>th</sup>, 4 – 7pm, is completed and a task/assignment list has been mailed to directors. *Organic Press* articles were also written.

## Review of Decisions

- Board directors to review the Board Job Description and Committee Charter revisions and be prepared for discussion and approval at the August board meeting.
- “Meet the Board Mondays” to resume.
- Policy Governance Review methods to be revised; testing to begin in August and updated methods ready for 2021.
- 2020 Board Retreat will not be held.
- 2020 Board Nomination Application approved. Recruitment materials ready for distribution.

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**Executive Session – 6:54 –7:15 pm**, to discuss “Parking Lot” topics and a strategic opportunity

#### **Resume General Session – 7:16 pm**

- Angela Prodrick, President, reported decisions made by the Board during the Executive Session:
  - **By consensus**, the Board agreed that Damian should proceed with a strategic opportunity to open a Co-op Cafe in Oklawaha Brewing Company.
  - **By consensus**, the Board agreed that Damian would be allowed to sign a sub-lease on behalf of the Hendersonville Community Co-op with Joe Dinan, owner of Oklawaha Brewing Company, in order to open a Co-op Cafe inside Oklawaha Brewing Company. This decision is contingent upon final review and approval by the board president, Angela Prodrick.

The meeting adjourned at 7:16pm.

*Respectfully submitted by E. Malloy, 06.25.20 (executive session decisions copy from A. Prodrick). Board approved 08.25.20.*