

Hendersonville Community Co-op Board of Directors Meeting

60 South Charleston Lane, Hendersonville, NC

April 23, 2019, 6:00pm

Board Present: Andrea Larsen, Laura Miklowitz, Michelle Miller, Susan O'Brien, Michelle Tennant, Melany Thum-McAleer, Carolyn Widener, Laura Smith Williams **Board Absent:** Tammy Muehlenz
Staff Present: Damian Tody, GM **Others Present:** Liz Malloy, AA; Christian Boehn, M.C. Gaylord, owners

Announcements

- Introductions and welcome.
- Board Director Tammy Muehlenz, who is moving away, was recognized for her service on the board.

Approval of Agenda – The Board was **in consensus** to approve the meeting agenda with several date edits.

Owner Comments – Christian Boehm was glad to be in attendance.

Consent Agenda – The Board was **in consensus** to accept the March board meeting minutes as edited.

Study and Engagement – Michelle Tennant

A discussion of Welcoming Vocabulary followed a video interview with Compassionate Communication Expert, Steve Torma.

GM Report

- Damian Tody reports that Duke Power has begun payouts of the \$49,395 cash rebate.
- Patronage Rebate and Preferred Share Dividend letters to owners will be mailed in May.
- Damian's conversations with Self-Help officials about parking matters remain exploratory.
- HR Audit Report has been completed.

Policy Governance Review

- BP1 Global Governance Commitment: **In compliance**. Board Operations to review policy for potential edits.
- BP2 Governing Style: **In compliance**. No revision needed.

Governance

- Board Operations Committee – the Board was in consensus to accept revisions to the Owner Engagement Committee Charter. Chair Susan O'Brien reports no other committee charter revisions are currently necessary and emphasized adhering to guidelines outlined in CBLD's Policy Governance Quick Guide.
- Owner Engagement Committee – Michelle Miller will serve on the committee. Chair Laura Miklowitz will conduct a survey of attendees at the HCC Annual Business Meeting and Harvest Celebration. Laura Smith Williams recommended early and ongoing communication with new co-op owners going forward.
- Board Development Committee – Laura M. will attend the CCMA conference as a presenter with Michael Healy. Several additional board directors hope to attend if their schedules allow. The Board was **in consensus** to approve the Annual Retreat Agenda. April 26th is the deadline to complete the Board Self-Assessment Survey.

Executive Session – 8:00-8:12pm to discuss board vacancy

Resume General Session – 8:12pm

- Andrea Larsen, Secretary, reported decisions made by the Board during the Executive Session:
 - **By consensus**, the Board appointed owner M.C. Gaylord to complete the 2019-2021 board term vacated by Tammy Muehlenz.

The meeting adjourned at 8:15pm.

Respectfully submitted by E. Malloy, 05.02.19; Board approved May 28, 2019